

**PRESIDENT'S SECRETARIAT (PUBLIC)**

**AIWAN-E-SADR**

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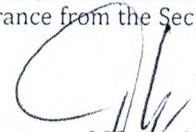
**TENDER NOTICE FOR SUPPLY OF LIVERY ITEMS**

President's Secretariat (Public) invites sealed bids from well reputed firms having properly established shops and telephone facilities at Islamabad/Rawalpindi for supply of livery items during the financial year 2023-24 as per detail given below: -

S#	Summer Livery Items	Quantity
1.	Shalwar Kameez (for Male)	230 Pairs
2.	Waistcoat (for Male)	230 Pieces
3.	Shalwar Kameez (for Female)	10 Pairs
4.	Shawl (for Female)	10 Pieces
5.	Shoes (115 for Male 05 for Female)	120 Nos

**Terms and Conditions**

1. The participating firms must provide proof of registration with Federal Board of Revenue (FBR) and quote their NTN/General Sales Tax Number having been duly issued by the Federal Board of Revenue (FBR).
2. Those firms having experience of stitching and supply of uniform in Government departments, Semi Government or Private Sector and provide proof to this effect will be preferred.
3. Tenders should include an Earnest Money of Rs.100,000/- (refundable) in the shape of Bank Draft/Pay Order. **Cheque will not be accepted.**
4. Earnest Money of unsuccessful bidders will be returned/refunded after the opening of bids. However, Earnest money of successful firm(s) will be converted into "Security Deposit". The earnest money of successful bidders will be retained for one year starting from date of opening of bids.
5. Bids are required to be submitted item-wise clearly indicating rates (in Pak Rupees) against each item as per required stuff/samples only, **unmatched samples shall not be considered.**
6. Rates will be considered without GST and shall be valid upto the end of current Financial Year 2023-24 i.e 30-06-2024.
7. In case of submission of incomplete documents or false Statements, the firm will be disqualified.
8. An Affidavit on stamp paper that the firm/supplier has never been blacklisted by any Ministry/ Division/ Department/ Organization of the Government is required to be provided.
9. Cutting / Overwriting in the offered prices shall not be accepted.
10. The successful firm(s) shall not change/revise rates during the current Financial Year 2022-23 and shall be responsible for supply of items as per quoted prices and sample, failing which **Security Deposit** will be forfeited and the firm will also be blacklisted.
11. The bids documents along with specimen/samples (fabric & color) of cloth, etc. can be obtained from the undersigned during the office hours.
12. The Competent Authority reserves the right to reject all or any of the bids.
13. The purchase procedure is subject to observance of PPRA Rules, 2004, as amended from time to time.
14. All Bids shall reach the undersigned upto 11:00 a.m on 18<sup>th</sup> December, 2023 which will be opened at 11:30 a.m on the same date. Bidders who will like to attend bid opening will be allowed after clearance from the Security's Authority of this Secretariat on such day.

  
(Muhammad Naveed Butt)  
Assistant Director (Gen)  
27 November, 2023